

Outline plan form for your child's home education

CONFIDENTIAL

Thank you for registering your child as being home educated at London Borough of Camden.
This form is designed to help and guide families when they first begin home education.
It is to support you in the beginning stages of planning your child's home education and to help us to better understand the diversity of EHE across Camden, we would appreciate you completing this document, providing some information about how you are planning to home educate. The outline plan is shared with the Elective Home Education Advisor, who will contact you in the near future to discuss any support and advice. Please read our Home Education Policy so you are clear about LA and parent's responsibilities.

Please return within the next four weeks via email to ehe@camden.gov.uk

Name of child																																	
Date of Birth																																	
Gender (as they identify)																																	
Address																																	
Parent's/Carer email address(es)																																	
Parent(s)/Carer(s) name		Contact Numbers	Home Tel: Mob:																														
Language spoken		Translator need	Yes/No																														
Ethnic Origin	<p>(please tick):</p> <table border="1"> <tr> <td><input type="checkbox"/> Afghanistan</td> <td><input type="checkbox"/> Indian</td> </tr> <tr> <td><input type="checkbox"/> Albanian</td> <td><input type="checkbox"/> Information not yet obtained</td> </tr> <tr> <td><input type="checkbox"/> Any other Asian background</td> <td><input type="checkbox"/> Kosovan</td> </tr> <tr> <td><input type="checkbox"/> Any other Black background</td> <td><input type="checkbox"/> Kurdish</td> </tr> <tr> <td><input type="checkbox"/> Any other Ethnic group</td> <td><input type="checkbox"/> Latin/South/Central American</td> </tr> <tr> <td><input type="checkbox"/> Any other Mixed Background</td> <td><input type="checkbox"/> Other Black African</td> </tr> <tr> <td><input type="checkbox"/> Any other White background</td> <td><input type="checkbox"/> Pakistani</td> </tr> <tr> <td><input type="checkbox"/> Arab other</td> <td><input type="checkbox"/> Refused</td> </tr> <tr> <td><input type="checkbox"/> Bangladeshi</td> <td><input type="checkbox"/> Traveller of Irish heritage</td> </tr> <tr> <td><input type="checkbox"/> Black - Congolese</td> <td><input type="checkbox"/> Ukrainian</td> </tr> <tr> <td><input type="checkbox"/> Black - Nigerian</td> <td><input type="checkbox"/> White and Asian</td> </tr> <tr> <td><input type="checkbox"/> Black - Somali</td> <td><input type="checkbox"/> White and Black African</td> </tr> <tr> <td><input type="checkbox"/> Black Caribbean</td> <td><input type="checkbox"/> White and Black Caribbean</td> </tr> <tr> <td><input type="checkbox"/> Chinese</td> <td><input type="checkbox"/> White British</td> </tr> <tr> <td><input type="checkbox"/> Gypsy/Roma</td> <td><input type="checkbox"/> White Irish</td> </tr> </table>			<input type="checkbox"/> Afghanistan	<input type="checkbox"/> Indian	<input type="checkbox"/> Albanian	<input type="checkbox"/> Information not yet obtained	<input type="checkbox"/> Any other Asian background	<input type="checkbox"/> Kosovan	<input type="checkbox"/> Any other Black background	<input type="checkbox"/> Kurdish	<input type="checkbox"/> Any other Ethnic group	<input type="checkbox"/> Latin/South/Central American	<input type="checkbox"/> Any other Mixed Background	<input type="checkbox"/> Other Black African	<input type="checkbox"/> Any other White background	<input type="checkbox"/> Pakistani	<input type="checkbox"/> Arab other	<input type="checkbox"/> Refused	<input type="checkbox"/> Bangladeshi	<input type="checkbox"/> Traveller of Irish heritage	<input type="checkbox"/> Black - Congolese	<input type="checkbox"/> Ukrainian	<input type="checkbox"/> Black - Nigerian	<input type="checkbox"/> White and Asian	<input type="checkbox"/> Black - Somali	<input type="checkbox"/> White and Black African	<input type="checkbox"/> Black Caribbean	<input type="checkbox"/> White and Black Caribbean	<input type="checkbox"/> Chinese	<input type="checkbox"/> White British	<input type="checkbox"/> Gypsy/Roma	<input type="checkbox"/> White Irish
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Did you view online Camden LA guidance on EHE	Yes/No																																
Are you ok with the EHE Advisor hearing your child/ren read?	Yes/No																																
If so, Do you have a preferred time to be contacted?																																	
Previous school attended																																	
Education Health and Care Plan (EHCP)	Yes/No If your child has a EHCP please ensure you write that you will be undertaking Elective Home Education on your letter / email to your child's school.																																

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Date letter / email sent to school?		
Have you received an acknowledgement from the school that your child has been removed from the school roll?	Yes	NO
Did the school offer you any ongoing support for your child?	If yes what was the offer Exams <input type="checkbox"/> Learning <input type="checkbox"/> Resources <input type="checkbox"/>	

What is the main reason given for your child to be educated at home: **"Please note only tick one box"**

<input type="checkbox"/>	Physical Health - medical evidence provided
<input type="checkbox"/>	Physical Health - no medical evidence provided
<input type="checkbox"/>	Health concerns relating to Covid-19
<input type="checkbox"/>	Mental health - medical evidence provided
<input type="checkbox"/>	Mental health - no medical evidence provided
<input type="checkbox"/>	School Phobia
<input type="checkbox"/>	Did not get school preference (reception)
<input type="checkbox"/>	Did not get school preference (secondary) – Year 7
<input type="checkbox"/>	Did not get school preference (In year admission)
<input type="checkbox"/>	Difficulty in accessing a school place (CME)
<input type="checkbox"/>	Permanent Exclusion
<input type="checkbox"/>	Risk of school exclusion
<input type="checkbox"/>	Suggestion / pressure from school *
<input type="checkbox"/>	Dissatisfaction with the school system, or the school(s) at which a place is available.
<input type="checkbox"/>	As a short term intervention for a particular reason
<input type="checkbox"/>	Special Educational Need or a perceived lack of suitable provision in the school system for those needs
<input type="checkbox"/>	Dispute with school about SEN
<input type="checkbox"/>	Bullying of the child at school
<input type="checkbox"/>	Religious reasons
<input type="checkbox"/>	Lifestyle choice
<input type="checkbox"/>	Other
<input type="checkbox"/>	Parent / guardian does not wish to give a reason

Other information:

Planning:

Please give a brief outline of how you intend to educate your child at home.

a) What is your approach to literacy and numeracy in accordance with your child's age, ability, aptitude and any Special Education Needs (SEND) including the appropriate resources being used, including Camden's minimum voluntary expectations for education achievement in reading and numeracy (what subjects areas you are planning to cover and resources you are planning to use (e.g. specific online resources, distance learning educational work books, tutors etc)

1.

2.

3.

b) How will you provide a range of learning opportunities across a variety of subjects and topics appropriate resources being used. (e.g. use of libraries, home education groups, museums etc)

1.

2.

3.

c) How many hours of education are you providing for your child's education per day and across the week? (Camden recommend at least a minimum of three hours per day).

d) What are your child's education plans and how would you know if they are making progress? What do you and your child hope to achieve from your home education (e.g. increased confidence, qualifications, cultural awareness)?

1.

2.

3.

e) What opportunities for socialisation and activities you will provide to meet your child's needs outside of the family home?

1.

2.

3.

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f) Please describe how the education reflects your educational philosophy.

- 1.
- 2.
- 3.

g) **Special Education Needs:**

If your child has additional learning needs that may impact on his/her learning including an EHCP – consider how these needs will be met?

- 1.
- 2.
- 3.

h) **For Annual Review child/ren:** "Child/ren who has been home schooled for over a year"

We are aware that Covid restrictions may have changed how you deliver the education of your child/ren. Please explain how you have adapted the education you provide?. This is for families who have been home educating for more than a year.

- 1.
- 2.
- 3.

Please consider if your plan reflects, the following: *Literacy & Numeracy, Life Skills that will enable your child to make well-balanced decisions; good social relationships and responsibility, critical thinking, creative talents and other abilities which give children the tools needed to pursue their life options. * *Committee on the Rights of the Child – General Comment 1 – Annex 9*

Completed by		Date	

Please return to Elective Home Education

email: ehe@camden.gov.uk

Electronic copies of this form are available from our website: <https://www.camden.gov.uk/educating-your-child-at-home>

DfE publications for Local Authorities and Parents: <https://www.gov.uk/government/publications/elective-home-education>

Please can you upload photos of at least 3 pieces of English and 3 pieces of Maths work and any other work that your child is proud of. You can also use your mobile phone to take photos of your child/ren work.

Our Home Education Advisor will review the information and will contact you to arrange a virtual meeting via Zoom or MS teams or telephone call or if you would prefer a face to face meeting we can arrange this at your home, our office or another agreed place.

We look forward to hearing about your child's education and how we can offer any additional advice and support.

Additional information

Please note that parent(s) who choose to electively home educate their child/ children at home must be prepared to assume full financial responsibility, including the cost of any public examinations

Please ensure you have read our Home Education Policy, Safeguarding information, information for young carers, information about Radicalisation, Minimum voluntary standards for education achievement, and our resources available at <https://www.camden.gov.uk/educating-your-child-at-home>

DATA PROTECTION ACT 1998

The information you provide is required in order to fulfil the requirements of Sections 437 to 443 of the Education Act 1996. This information may also be used for monitoring and statistical research purposes.

Declaration

I consent to London Borough of Camden recording and processing the information detailed in this form. I understand that this information may be used by the department in pursuance of its business purposes and my consent is conditional upon London Borough of Camden complying with their obligations under the Data Protection Act 1998.

Signature of Parent/Carer: _____ Date: _____

Please note if you decide to deregister your child/ren from Elective Home Education and are looking for a school place. You will need to put this in writing to the ehe@camden.gov.uk

Camden School Admissions are not centralised, so therefore it is the parent's responsibility to secure a school place for their child/ren at a school. The schools hold the vacancy list, so therefore you would have to make in year applications to the schools directly or using the online system. We may not be aware which schools have vacancies, as the schools are fully responsible for this and vacancy details can change quickly.

If you feel, you have been treated unfairly by a school, or they have not communicated with you in the way they should have, then there is an appeal process please find the link below for this.

Once you have appealed then you will be contacted regarding the next step:

<https://www.camden.gov.uk/appeal-against-school-admissions-decision>