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| **Camden Local Plan – Proposed Submission Draft 2025****Representation Form** |  |  |  |  |  |  |
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| **The best way for you to make representations is by using this form. Representations should be returned to the Planning Policy Team at Camden Council by 5pm on 27 June 2025 by:** **E-mail:** planningpolicy@camden.gov.uk**Post to:** Planning Policy, Camden Town Hall, Judd Street, London, WC1H 8EQ. |  |  |  |  |  |
| This form has two parts –Part A – Personal Details (You need only submit **one** copy of Part A)Part B – Your representation(s). **Please use a separate page** for each representation you wish to make.Before completing this representation form please refer to the attached guidance notes. |  |  |  |  |  |
| Part A – Submit only one copy of this |  |  |  |  |  |
| **1.** Personal Details\* |  |  | **2.** Agent’s Details (if applicable) |  |  |  |  |  |
| \**If an agent is appointed, please complete only the Title, Name, Organisation and asterisked boxes in column 1 but complete the full contact details of the agent in column 2.* |  |  |  |  |  |
| Title |   |   |   | Mr | Mrs | Miss | Ms | Dr |
|   |  |  |  |  |  |  |
| First Name |   |   |   |  |  |  |  |  |
|   |  |  |  |  |  |  |
| Last Name |   |   |   |  |  |  |  |  |
|   |  |  |  |  |  |  |
| Job Title  |   |   |   |  |  |  |  |  |
| (where relevant) |  |  |  |  |  |  |
| Organisation  |   |   |   |  |  |  |  |  |
| (where relevant) |  |  |  |  |  |  |
| Address Line 1\* |   |   |   |  |  |  |  |  |
|   |  |  |  |  |  |  |
| Address Line 2 |   |   |   |  |  |  |  |  |
|   |  |  |  |  |  |  |
| Post Town\* |   |   |   |  |  |  |  |  |
|   |  |  |  |  |  |  |
| Post Code\* |   |   |   |  |  |  |  |  |
|   |  |  |  |  |  |  |
| Telephone Number |   |   |   |  |  |  |  |  |
|   |  |  |  |  |  |  |
| E-mail Address |   |   |   |  |  |  |  |  |
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**Camden Local Plan – Proposed Submission Draft 2025 - Representation Form**

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| Part B – Please use a separate page for each representation |
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| **Name or Organisation:** |
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|  |
| **3.** Please give the number or name of the Paragraph or Policy your comment relates to, or specify if your comment relates to the Policies Map.Documents can be found at the following links:* Camden Local Plan Proposed Submission Draft – [Draft new Local Plan - Camden Council](https://www.camden.gov.uk/draft-new-local-plan)
* Draft Policy Map - [Draft new Local Plan - Camden Council](https://www.camden.gov.uk/draft-new-local-plan)
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|  |
| Paragraph |  |  Policy |  |  |  Policies Map |  |
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| **4.** Do you believe the Camden Local Plan Proposed Submission Draft is: |
|  |
| (1) Legally compliant | Yes |  |  | No |  |
|  |  |  |  |  |  |
| (2) Sound | Yes |  |  | No |  |
|  |  |  |  |  |  |
| (3) Complies with the Duty to co-operate | Yes |  |  | No |  |
|  |
| \*See guidance note at the end of the form for assistance with completing this section.  |
|  |
| **If you have entered *No* to 4.(2), continue with Q5, otherwise please go straight to Q6** |
|  |
| **5.** Do you consider the Camden Local Plan is **unsound** because it is **NOT**: |
| (1) Positively prepared (it is not prepared based on a strategy which seeks to meet objectively assessed development and infrastructure requirements) |  |  |
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|  |  |  |
| (2) Justified (it is not the most appropriate strategy, when considered against the reasonable alternatives, based on a proportionate evidence base) |  |  |
|  |  |  |
| (3) Effective (the plan is not deliverable over its period and based on effective joint working on cross-boundary strategic priorities) |  |  |
|  |  |  |
| (4) Consistent with national policy |  |  |
|  |
| \*See guidance note at the end of the form for assistance with completing this section.  |
|  |
| 6. Please give details of why you consider the Camden Local Plan Submission Draft **is** or **is not** legally compliant, unsound or fails to comply with the duty to co-operate. Please be as precise as possible.If you wish to **support** the legal compliance or soundness of the Local Plan Proposed Submission Draft or its compliance with the duty to cooperate, please use this box to set out your comments. |
|  |
| (Continue on a separate sheet if necessary) |
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| 7. Please set out what modification(s) you consider necessary to make the Camden Local Plan Proposed Submission Draft legally compliant or sound. Please have regard to any answer you have given at 5 and 6 above. You will need to say why this modification will make the Camden Local Plan Proposed Submission Draft legally compliant or sound. It will be helpful if you are able to suggest revised wording. Please be as precise as possible. |
|  |
| (Continue on a separate sheet if necessary) |
| ***Please note:*** *Your representation should cover succinctly all the information, evidence and supporting information necessary to support and justify the representation and the suggested change. There will not normally be a subsequent opportunity to make further representations.****After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues he/she identifies for examination.*** |
|  |
| 8. If your representation is seeking a modification to the Plan, do you consider it necessary to participate at the oral part of the examination (the examination hearings)? |
|  |
|  |  | **No** |  | **Yes** |
|  |
| 9. If you wish to participate at the oral part of the examination, the examination hearings, please outline why you consider this to be necessary: |
|  |
|  |
| ***Please note*** *the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate at the oral part of the examination.* *You may be asked to confirm your wish to participate when the Inspector has identified the matters and issues for examination. The final decision on who is invited to participate in hearings will lie with the independent planning inspector appointed by the Secretary of State.* |
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| 10. Do you wish to be added to our consultation database to be notified of any of the following? Please mark all that apply. |
|  |
| (a) when the Camden Local Plan has been submitted |  |
| (b) when the Inspector’s Report is published |  |
| (c) when the Camden Local Plan is adopted |  |

**Privacy Notice**We will only process personal data where we have consent to do so, and you can withdraw your consent at any time. By submitting your personal data in the response form you are consenting for us to process your data and/or consenting to be added to the database. If added to the database, they can be removed upon request. **Please note that comments submitted to the Council cannot be treated as confidential**. All submissions will be required to be made public along with the name of the person making the submission and organisation (if applicable). All other personal information will be kept confidential. Copies of all comments received will be submitted, alongside the Local Plan documents, to the Secretary of State and must be made publicly available on the Council’s website. For further information regarding how we store and process your data, please view the Council’s Privacy Notice [privacy-notice-planning-feb-2025](https://www.camden.gov.uk/documents/d/guest/privacy-notice-planning-feb-2025). |
|  |
| **11. Signature:** |  | **Date:** |  |

**Notes to accompany the Representation Form**

**1. Introduction**

The Camden Proposed Submission Draft Local Plan is published in order for representations to be made prior to submission. The representations will be considered alongside the published Plan when it submitted for examination a Planning Inspector. Under the [Planning and Compulsory Purchase Act 2004](http://www.legislation.gov.uk/ukpga/2004/5/contents) (as amended) (PCPA) the purpose of the examination is to consider whether the Plan complies with the legal requirements, the duty to co-operate and is sound.

**2. Legal Compliance and Duty to Co-operate**

During the examination, the Inspector will first check that the Plan meets the legal requirements under s20(5)(a) and the duty to co-operate under s20(5)(c) of the PCPA before moving on to test for soundness.

You should consider the following before making a representation on legal compliance:

* The Plan in question should be included in the current [Local Development Scheme](https://www.camden.gov.uk/planning-guidance#aqbw) (LDS) and the key stages should have been followed. The LDS is effectively a programme of work prepared by the council, setting out the [Local Development Documents](http://www.legislation.gov.uk/uksi/2012/767/contents/made) (LDDs) it proposes to produce. It will set out the key stages in the production of any Plans which the council proposes to bring forward for independent examination. If the Plan is not in the current LDS it should not have been published for representations.
* The process of community involvement for the Plan in question should be in general accordance with the council’s [Statement of Community Involvement](https://www.camden.gov.uk/planning-guidance#xqpo) (SCI). The SCI sets out the council’s strategy for involving the community in the preparation and revision of planning policy documents and the consideration of planning applications.
* The Plan should comply with the [Town and County Planning (Local Planning) (England) Regulations 2012](http://www.legislation.gov.uk/uksi/2012/767/contents/made) (the Regulations). On publication, the council must publish the documents prescribed in the Regulations, and make them available at its principal offices and on its website. The council must also notify the Local Plan bodies (as set out in the Regulations) and any persons who have requested to be notified.
* The council is required to provide a [Sustainability Appraisal Report](https://www.camden.gov.uk/evidence) when it publishes a Plan. This should identify the process by which the Sustainability Appraisal has been carried out, and the baseline information used to inform the process and the outcomes of that process. Sustainability Appraisal is a tool for appraising policies to ensure they reflect social, environmental, and economic factors

You should consider the following before making a representation on compliance with the duty to co-operate:

* Councils are expected to provide evidence of how they have complied with any requirements arising from the duty.
* The PCPA establishes that non-compliance with the duty to cooperate cannot be rectified after the submission of the Plan. Therefore the Inspector has no power to recommend modifications in this regard. Where the duty has not been complied with, the Inspector has no choice but to recommend non-adoption of the Plan.

**3. Soundness**

Local Plans are examined to assess whether they have been prepared in accordance with legal and procedural requirements, and whether they are sound. Paragraph 36 of the National Planning Policy Framework (NPPF) sets out the tests of soundness. The Inspector has to be satisfied that the Plan is positively prepared, justified, effective and consistent with national policy.

* ***Positively prepared***

This means that the Plan should be prepared based on a strategy which, as a minimum, seeks to meet the area’s objectively assessed needs; and is informed by agreements with other authorities, so that unmet need from neighbouring areas is accommodated where it is practical to do so and is consistent with achieving sustainable development.

* ***Justified***

The Plan should be an appropriate strategy, taking into account reasonable alternatives, and based on proportionate evidence.

* ***Effective***

The Plan should be deliverable over the plan period and based on effective joint working on cross-boundary strategic matters.

* ***Consistent with national policy***

The Plan should enable the delivery of sustainable development in accordance with the policies in the NPPF and other statements of national planning policy, where relevant.

If you think the content of the Plan is not sound because it does not include a policy where it should do, you should go through the following steps before making representations:

* Is the issue with which you are concerned already covered specifically by national planning policy? If so, it does not need to be included?
* Is what you are concerned with covered by any other policies in the Plan on which you are seeking to make representations or in any other Plan?
* If the policy is not covered elsewhere, in what way is the Plan unsound without the policy?
* If the Plan is unsound without the policy, what should the policy say?

**4. General advice**

If you wish to make a representation seeking a modification to the Plan or part of the Plan you should make clear in what way the Plan or part of the Plan is not sound having regard to legal compliance, duty to cooperate and the four tests of soundness set out above. You should try to support your representation by evidence showing why the Plan should be modified. It will be helpful if you also say precisely how you think the Plan should be modified. Representations should cover succinctly all the information, evidence and supporting information necessary to support/justify the representation and the suggested modification, as there will not normally be a subsequent opportunity to make further submissions based on the original representation made at publication. After this stage, further submissions will be only at the request of the Inspector, based on the matters and issues they identify for examination.

Where there are groups who share a common view on how they wish to see a Plan modified, it would be very helpful for that group to send a single representation which represents the view, rather than for a large number of individuals to send in separate representations which repeat the same points. In such cases the group should indicate how many people it is representing and how the representation has been authorised.